



Rockfield Early Learning and Childcare Sgoil Araich Achadh na creige



Parents' Handbook Leabhar Phàrantan



Session 2022 - 2023

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Dear Parents/Carers

We would like to welcome you to Rockfield Primary ELC. Whether you have opted to enrol within our Gaelic (Sgoil Araich) or English provision, you and your child are most welcome. We look forward to working in partnership with you during your child's time with us. Please do not hesitate to get in touch if you have any questions, concerns or suggestions.

Yours sincerely

Caroline Fothergill
Headteacher

Elaine Campbell
Depute Head Teacher (Early Level)

1. Establishment Vision, Values and Aims / Amasan an Sgoil



Our vision for our ELC provision is “Believe, Achieve, Belong through Growing and Learning Together”. This sits in line with our whole school vision of “Believe, Achieve, Belong”

Our values are:

Learning, Respect, Equity, Inclusion, Community and Nurture

We believe that children learn best in an environment where they feel safe, secure and confident and have opportunities for self-expression and enjoyment. Children will learn from the quality of relationships among staff and between staff and children and the co-operation of staff with parents and the community. We respect and welcome children and parents of all religions, faiths and beliefs.

Through our aims, we aspire to provide every child with high quality learning and teaching cross the curriculum, enabling them to become:

Motivated lifelong learners

Confident individuals who are cared for, nurtured and supported

Respectful to themselves and towards others

Included in all aspects of school life, irrespective of need

Successful in a range of aspects of school life

Effective contributors to a community rich in heritage and culture.

2. General Information/ Giosrachadh Cumanta

Names and Job Titles of Our Staff Members / An Luchd-obrach

Below is a list of staff who contribute to the leadership of the ELC within Rockfield Primary School.

Head Teacher / Ceannard :

Mrs Caroline Fothergill

Depute Head Teachers:

Mrs Elaine Campbell (Early Level ELC – P1)

Miss Laura Fawdry (Second Level P5-7)

Principal Teacher:

Mrs Claire Campbell (First Level P2-4)

Mrs Keira Jackson (Gaelic)

Staff /Luchd-obrach

Senior Childcare and Education Worker:

Mrs Pasi Forbes

English ELC

Mrs Debbie Cooke – Practitioner

Miss Jenna MacCuish - Practitioner

Miss Michelle MacAulay – Practitioner (part time)

Miss Emma Campbell – Practitioner (part time)

Mrs Lynn Grant – ASN assistant

Mrs Kerry Tait – ASN assistant

Mrs Jennifer Lockhart – Support worker (lunch cover)

Sgoil-Araich:

Mrs Anne McFadyen – Practitioner (part time)

Miss Ellen MacKechnie- Practitioner

Miss Claire MacNeil – Practitioner

Health Care / Luchd-obrach na Slàinte:

Link Health Visitor:

Amanda Hill

07989 380506

School Nurses:

Alice Johnston and Donna MacInnes

You can contact them on the following

Number: 01397 707 452

Address / Seòladh :

Rockfield ELCC/Sgoil Araich

Oban Primary Campus,

Lower Soroba,

Oban

Argyll PA34 4SB

Telephone Numbers /Aireamh Fòn :



Daily Sessions /Seasan :

Our session begins at 9am and finishes at 3pm. Initially, parents may choose to have their children attend for a shorter time, building up to the full day. We will work with you to ensure a smooth transition to nursery.

From August 2021, all ELC children will be entitled to a free school lunch. You can, of course, choose to provide a packed lunch for your child if preferred.

Present Roll:

We have 20 full time places available in English and 16 full time places available in Gaelic (Sgoil Araich) Currently our roll in both English and Gaelic is at capacity.

Holidays / Laithean Saora Bliadhna Session 2022/23

School holidays for all schools within Argyll and Bute can be found here:

[School holidays 2022 - 2023 \(argyll-bute.gov.uk\)](https://www.argyll-bute.gov.uk/school-holidays-2022-2023)

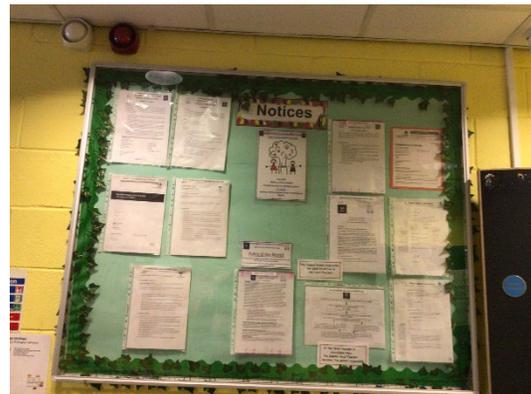
Rockfield ELCC / Sgoil-Araich Location:

Rockfield Early Learning and Childcare Centre is a sessional day-care of children service provided by Argyll and Bute Council. The service offers early learning and childcare to children from the age of three, including children with additional support needs.

The service operates from self-contained purpose-built premises within the Rockfield Primary School area of the Primary Campus, which is situated not far from the centre of Oban, Argyll. The service has exclusive use of two rooms plus another room for lunch. We also have a covered outdoor play area along with a Garden Area at the exit on to McCaig road.

Parent Notice Board:

This is situated in the entrance porch and you are invited to come and look at it whenever you wish. Current planning and activities are displayed in this area as well, we have a dedicated group on Facebook where we regularly share information about what we are going to be doing along with photographs of activities and learning. The private group can be found by following this link <https://www.facebook.com/groups/1024609644721730> or by searching for Rockfield ELC - Sgoil Araich Achadh na Creige.



Registration Procedures:

You are welcome to visit the Early Learning and Childcare Centre at any time with your child. Please telephone the office first to arrange a visit.

Enrolment dates will be advertised in the local newspaper, community venues and on the parent notice board. This is normally in January/February.

Pre-school and ante-pre-school children are eligible for a maximum of 5 sessions. You will be informed in writing as soon as your child has been allocated a place. A letter will be sent inviting you for a short visit with child prior to their starting date in order to familiarise you with key staff and the ELC environment. In the event of the Early Learning and Childcare Centre being oversubscribed the admissions policy (page 8) will be applied. All children will start the Monday after their 3rd birthday. The exception to this is children born between March and June who will not take up their place in ELC, until the following August.

There is an open day in January every year for both English and Gaelic nursery provision and this is advertised locally and on the school Facebook page.



Admissions Policy / A' faighinn a-staigh :

While every effort is made to enable parents to access the Early Education and Childcare place they wish for their child, this is not always possible.

In order to ensure a fair and equitable opportunity to access the preferred pre-school place where it is oversubscribed the admissions policy should be implemented as part of a balloting process.

The following outlines the admissions policy* utilised in local authority establishments which may be useful as a comparison to policies implemented in the private, voluntary and independent sectors.

Band 1: Referral of a child "at risk" - automatic admission.

Band 2: (i) Referrals from social work department and social work agencies, children whose admission would prevent reception into care.

(ii) Referrals from psychological services and pre-school assessment teams.

(iii) GP/Health Visitor referrals



- Band 3: (i) Family stress e.g. care of elderly dependants, medical or physical disability in the family, three or more children under five, children from a one adult household.
- (ii) Children who are at an educational disadvantage because their use of English language is minimal or non-existent.
- Band 4: Children whose parents require to purchase a regular pattern of additional day care from the same provider.
- Band 5: All children whose birth dates fall within the qualifying period.

A ballot is then carried out as follows:

The remaining names from the registration forms should be put to ballot. This should be an open ballot with parents invited to be present. A member of the authority's pre-school staff may be present at the ballot draw.

Following the ballot the parents of the unsuccessful children should receive confirmation of allocation from the provider. Simultaneously the registration forms of the unsuccessful children should be returned to the pre-school section who will contact the parents and offer the remaining choices available, i.e. normally the stated 2nd preference, or where spaces exist in other available provision in their area.

*Standard Circular No: 3.2

Age Range of Children: 3 to 5 years.

Attendance:



We like to see the children attend the centre for as many sessions as possible throughout the week. If for any reason your child will not be attending please let us know, by phone. If you do not call and your child is absent for more than one day then a member of staff will contact you to record why your child is absent.

Arrival and Collection of Children / A' tighinn ann is a dol dhaichaigh:

Children **must always** be brought to the ELC and collected by a responsible adult of 16 years and over.

In the interests of your child's safety you should make a point of telling the Key Worker if he/she is to be collected by someone different from normal routine. This avoids difficult situations when a child cannot be allowed to leave with an adult who is a stranger to the staff.

Although we try to be as flexible as possible it would be helpful if parents could ensure that their children arrive and are collected at the correct time. Some children may become anxious when they are late for the session or are collected later.

Any parent who is experiencing difficulties should feel free to approach either the ELC staff or the Head Teacher / Depute Head Teacher who will endeavour to find a solution.

Insurance / Airgead Urrais :

Sometimes children like to bring something special or new to the setting for their friends to see. Parents should however ensure that valuable items are not left at the unit as the authority has no insurance to cover the loss of such personal items. Claims submitted are likely to be met only when the authority can be shown to have been negligent. We do not wish to be placed in that position.



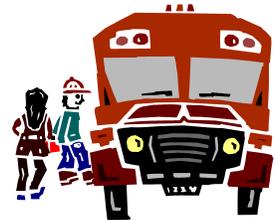
Excursions and Consent /Form Cuirtean :

When outings or excursions for children are planned you will be informed in advance. All outings are risk assessed. You will be asked to complete consent forms which **give your permission for your child's participation. Please note that children cannot take part in outings unless completed consent forms have been submitted by their parent/guardian.**

Parents may also be asked to come along as helpers so that we have a good adult to child ratio.

Transport / A' siubhal don Sgoil Araich

Transport is not usually provided for children attending ELC establishments. The authority may, however, provide transport for children with additional support needs who may require to travel some distance to take up their placement.



Emergency Closure Arrangements / Feumlachdan ann anEigean:

This establishment may, on occasion, be affected by unusual circumstances such as, severe weather, transport problems, power failures or difficulties with fuel supplies. This may mean the unit has to close. If this happens, we will do all we can to let you know about the details of the closure and reopening.

We may keep in touch by telephone, messenger, in the press or on local radio.



Emergency Contacts/ Aireamahan fòn ann an Eigean :

Parents whose children attend this establishment are asked where possible, to provide the establishment with the names, addresses and telephone numbers of two contact persons for use in case of emergency. **Please ensure, if mobile numbers are given, that they are on at all times when your child is attending nursery.**

You are also asked to keep the unit up-to-date with any changes in this information.

Suitable Clothing / Aodach freagarrach:

During sessions children will have access to a variety of messy play and outdoor play activities. In order that they may enjoy these activities to the full they need to be appropriately dressed, please do not send your child to nursery in their best clothes. Sweatshirts and polo shirts may be ordered for children attending Rockfield ELC and Sgoil-Araich. Our uniform is purple and has the logo of a tree which represents our vision of 'Growing and Learning Together'. Uniform items can be ordered by visiting <https://ahyde.co.uk/collections/rockfield-pre-5-sgoil-araich> items will be delivered to your home address.

Our children spend at least 50% of their day outside regardless of the weather. Children should come to nursery with appropriate waterproof clothing and footwear every day. They should also have a spare set of clothing in their bag in case they need to be changed during the session.

All children also require a pair of comfortable indoor shoes for playing indoors, these will be kept in nursery to be changed into to keep our playroom floors clean.

All items of clothing, footwear and bags should be clearly labelled with your child's name.

Snacks and The Promotion of Healthy Eating / Grèim :

A healthy snack is provided for the children daily in line with National Guidelines, which aims to encourage a preference for healthy eating. The snack consists of a selection of fruits and vegetables as well as bread, toast, breadsticks or crackers. Parents are asked to notify staff of any particular likes or dislikes their child may have and of course any food allergies.

Snacks may also link into the themes we are working on e.g. Chinese New Year.

Children who stay for a session beyond 4 hours are provided with a funded lunch which fulfils nutritional guidelines. Menus will be sent home to allow you to choose the days your child wishes to have a school lunch. Parents may also choose to send a packed lunch if preferred. Milk and water are available to drink at snack and lunchtime.

Smoking is not permitted within our establishment
No dogs are allowed on the campus



3. Medical Information / Fiosrachadh Leigheil

Medication / Cungaidhean leidhis :

If your child is in need of medication during his/her time you should discuss his/her requirements with HT/DHT. Prescribed drugs will be given at the discretion of the HT and you will need to give written consent/ instructions from yourself and the child's doctor.

If your child suffers from asthma you must tell the Manager if there are any activities or specific circumstances which are likely to bring on an attack. This should be in writing.

If your child suffers from epileptic attacks you must tell the Head Teacher what emergency treatment to give.

During the summer months please ensure that sun barrier cream is applied to your child before coming to the nursery and you also provide a sun cap.



If Your Child Becomes Ill /Ma dh'fhàses do phàisde tinn:

Children who are obviously unwell should be kept at home where they will be more comfortable.

Should your child become unwell while at the nursery we will try to reach you quickly by phone. If however, we cannot contact you at your home/work contact number we will contact the next person designated as an emergency contact.



Skin Protection/Sun safety

Your child's skin may be affected by exposure to the sun during outdoor activities. We have a policy around how we protect your child's skin and this will be given to you when your child starts nursery along with a consent form for staff to assist your child with applying sun cream when necessary. We ask that you provide a bottle of sun cream labelled with your child's name to be kept in nursery. You are also asked to apply sun cream in the morning before nursery and if required this can be reapplied during the day. Protective clothing, for example a sun hat should be provided when necessary.

Minor Accidents and Upsets:/Tubaistean bheaga:

Any minor accidents will be dealt with according to Argyll and Bute Council's first aid procedures. The accident will be recorded both for our records and parent's information, and the person picking up your child will also be informed. We have two members of staff who have undertaken Paediatric First Aid training.

If we feel your child needs medical attention, we will telephone you or the emergency contact person.

If your child is upset for any reason during the course of the session you will also be informed of this.

We would likewise appreciate information on bumps, bruises and upsets that occur outwith nursery.

Child Protection

Given on-going public concern on the subject of child abuse, and recent changes in the law, schools are now required to report if they think any child may have come to harm as a consequence of possible abuse.

A member of staff in each school has been appointed to be responsible for Child Protection matters and special training has been given to these people. Should you wish further advice about Child Protection and the safety of children, please feel free to contact the school.

The school has good liaison contact with the School Medical Officers, Social Workers, and the Police, any or all of whom may become involved if abuse is suspected.

Please see www.argyll-bute.gov.uk/abcpc for more information on child protection.

Toilets and Toileting:

There are three small toilets within the setting and a larger one with disabled access in the corridor.

All children have access to all toilets at any time and we encourage the children to be independent.

It would be helpful if your child is independent with toileting when they start their early years provision, however, we understand that some children are not fully toilet trained. We work closely with the Health visiting team and we are happy to work with you to support you with this alongside your child's health visitor.

Visits to the Establishment by Health Staff:

You will be informed of any visits to the establishment by health staff . Normally this would include the Childsmile Team, School Nurses, Speech and Language Therapists and pre-school sight checks. We post "A Week Ahead" on our Facebook Page to keep everyone informed on a weekly basis.

General Data Protection Regulations (GDPR)

Updated legislation introduced in May 2018 and requires all businesses to protect and properly manage all customers' privacy data – this includes Local Authorities. The main changes under GDPR are:

- GDPR give people more rights to know how their personal data is being used.
- It gives them the right to be 'forgotten' and their personal data deleted if they wish.
- It enables people to see what personal data is being held about them and to make sure their personal data is correct.
- It gives increased importance for the protection of children
- It creates increased importance for not allowing people without permission to see or use others' personal data
- If someone's personal data has been used by people without permission, they have to be told what happened.

The full detail of the new legislation can be found at www.ico.org.uk

A link to the general privacy notice for education can be found at www.argyll-bute.gov.uk/privacy/education-general. This privacy notice outlines the information that we require to provide Education for Children and Young People, who we will share that information with, why we need the information, what we will do with the information and how long we will keep the information.

4. Curriculum For Excellence – Early Level

Rockfield Early Learning and Childcare setting is a non-denominational, co-educational and multicultural establishment. We work within the early level of the Curriculum for Excellence to deliver a broad, relevant curriculum which



promotes progression, depth, enjoyment and challenge. More information about CfE levels are shown below:

***Information about CFE levels:**

Level	When will my child achieve a level?
Early	Pre-school and P1, later for some
First	P2 to the end of P4 but earlier or later for some
Second	P5 to the end of P7 but earlier or later for some

Within our early level curriculum we aim:

- To provide a stimulating learning environment where children will learn through play, in order to develop fully as successful learners, confident individuals, effective contributors and responsible citizens
- To provide high quality interactions with children, helping them to think and reason, to listen and hear, to look and see, and to touch and feel the world around them.
- To encourage and extend the children's interest and natural curiosity so that they want to find out more about the world in which they live

In our Gaelic ELC (Sgoil Araich) all learning is delivered through the medium of the Gaelic language. Total immersion in Gaelic is promoted to ensure that children receive a high quality experience which gives them the solid foundations with which to develop a second language.

How we Promote Learning:

Within the centre we plan for a bright, comfortable, child-centred environment which encourages children to learn through play. A carefully designed programme of activities is delivered flexibly to match the needs and interests of the children. Many activities are planned around a theme which extends to all areas of the pre-school curriculum.

Play is recognised as making a major contribution to all aspects of children's development and learning. Our Early Learning and Childcare staff will help the children during play by encouraging them to become interested and absorbed in activities and by making sure that children can cope with all activities, increasing their confidence and self-esteem.

By working in partnership with parents/carers, by valuing and building upon the children's learning experiences and by broadening these learning experiences through play and exploration, the children become confident, keen and enthusiastic learners who are looking forward to starting school.



Tracking Progress:

Tracking the children's progress through each area of development is carried out through careful observation of the children as they take part in each of our planned activities. This process is ongoing and continuous and will be recorded both formally and informally to provide an accurate and individual profile of each child's progress.

The tracking process highlights any strengths or developmental needs your child may have and will enable staff to help them progress in a way that is appropriate to their needs. The Developmental Milestone toolkit is used to observe and assess children on their development within the nursery using the **SHANARRI** wellbeing indicators (**S**afe, **H**ealthy, **A**chieving, **N**urtured, **R**espected, **R**esponsible and **I**ncluded).

The profiles for each child are updated regularly, using the staff notes and formal observations of the progress in development of the children. Each child has their own Learning Journey (Special Book). This contains information given by parents/carers about their child on starting Early Learning Childcare (All About Me/More About Me which is updated in August and Jan each year), photographic evidence of experiences and achievements, and their learning stories. Children's progress is also recorded through Developmental Milestones and we track progress in Emerging Literacy and Numeracy. (Please ask for more information).

Working Together to Support Learning:

In Rockfield ELC, staff are aware of children's previous experiences and achievements as



important factors in the way they learn. We feel it important to work together by sharing experiences both at home and in the ELC. There is an achievement wall in the hallway to display the children's achievements from within nursery and outwith nursery. Parents are kept informed of events and planned programmes of activities through regular newsletters, the parent notice board and parent open days and evenings held during the year. Photographs are posted weekly on our Facebook Page to further share with families the exciting things the

children experience each day. Parents are welcome to visit us and share particular interests or information with us. Regular invitations are sent to parents/ carers to join in with end of topic celebrations and stay and play sessions and fundraising events. We also encourage parents/carers to contribute ideas in planning. This can be done by talking with staff/adding ideas to the topic plans displayed on the planning wall.

Taking Account of Additional Support Needs:

Additional support needs arise from difficulties in learning or barriers to learning. Many of the difficulties which young children experience are temporary and will be resolved as they develop and learn. Some will relate to specific aspects of learning such as speech or language development. Some children will need additional support and individual planning may be required to help them reach their full potential. Others may benefit from a programme designed to develop gross and fine motors skills. This will always be

discussed with parents and sometimes we will invite you to a planning meeting and make referrals to these partner agencies e.g. Speech and Language Therapy, Occupational Therapy, Educational Psychologist etc.

If the ELC staff or a parent have any concerns regarding a child's development, the HT/DHT, with the consent of parents, will contact appropriate outside agencies for extra support and advice if this is considered necessary.

Any extra support is provided in a calm, relaxing environment where children can learn at their own pace, with the promotion of self-esteem being a major consideration.



Equal Opportunities:

This establishment will ensure that no child is excluded or disadvantaged because of ethnicity, religion, culture, family background, disability, gender, home language, special educational needs, rurality or ability. We will ensure that all children feel secure, included and valued.

These principles are reflected in our admissions criteria and throughout the planned curriculum.

The Daily Routine:

The daily routine is very flexible allowing for the interests of the children and unexpected learning opportunities. Daily activities are planned based on the principles of Plan, Do and Review and vary from day to day, with a balance of child-led free play and structured adult initiated activities. There are daily opportunities for outdoor learning. Below is an example of the daily routine.

Welcome and registration.

Discussion about the learning and experiences available that day.

Free flow play including access to outdoors

Small group time

Snack - rolling snack time

Free flow play continuing including access to outdoors

Lunch time

Tooth brushing

Free flow play continuing including access to outdoors

Small group time

Circle Time

Story/song

REVIEW – evaluation of session



The children are timetabled weekly for P.E in the campus gym hall as well as time on the Football Pitch and Traverse Wall. Each week they also have access to the Library and Music Room.

Childsmile

We are part of the national tooth brushing scheme known as “Childsmile” and the children brush their teeth daily after their snack. Regular visits and inspections are made by the area Oral Health Coordinators to work with the children and to ensure that all procedures are being followed correctly

5. A’ Co-obrachadh le Pàrantan / Parental Partnership

Our Aims/ Amasan:

- To form a partnership with parents/carers which will allow the child to move happily between home and the ELCC.
- To ensure that the needs of each child are met, taking account of parent wishes.
- To offer opportunities for children and parents/ carers to learn together through family learning



Working Together :

In Rockfield and Sgoil-Araich we recognise the importance of the parent/carer as the prime educator of their child. We hope that parents/carers will always inform us of important events in their child’s home life.

We aim to work with parents/carers to ensure close home links are formed. Parents/carers are invited to attend open days to discuss their child’s progress. Staff are always happy to have an informal chat with parents/carers when they bring their child to and from the nursery. If parents prefer, an appointment may be made at any time to discuss any concerns they may have.

We may ask parents/carers to help at specific events and end of topic celebrations or on educational excursions and we ask that, if at all possible, you offer your support in order to extend the variety of opportunities available to your children and also become involved in your child’s learning.



Working Together to Promote Positive Behaviour / A' leasachadh deagh mhodh:

We feel that it is important that parents/carers and ELCC staff offer as far as possible a consistent approach in working with children. In this establishment we promote positive behaviour by praise and encouragement, by the way we talk to each other and to the children, by taking time to listen and explain what is acceptable and by guiding and assisting them to learn to deal with their feelings. We work in partnership with the school and as a result we also incorporate the school rules within our own nursery rules.

The school rules and nursery rules are:



Be Hardworking,



Be Sensible



Be Respectful

The nursery children come up with their rules to fit under these headings.



Fund Raising:

Throughout the session you may be invited to join in fundraising efforts either for ELC funds or for a particular charity. Each year we also participate in Children in Need.

6. The Wider Community / A'Choimhearsnachd

The Early Education and Childcare Centre and the Community:

This establishment does not operate in isolation. The centre can have many visitors, students from colleges of further education, secondary school pupils on work placements and modern apprentices. Partners and people from the community are invited to share information and to contribute to the children's learning, for example Police, Road Safety Representatives and the Health Service. In our Gaelic provision we foster positive relationships with the Gaelic Community Partners such as the Duncan MacNeil, Gaelic Development Officer, Gaelic Teaching staff and the parent group, "Comann nam Pàrant an Òbain"

The ELC also arranges visits and outings to places of interest within the local community. These visits help the children to appreciate the world of work and the beauty of our natural environment.

Transition within the Early Level from Early Learning and Childcare Setting into Primary 1:

Good liaison with the receiving primary schools is essential if continuity and progression in children's development and learning is to be achieved.

We work closely with our P1 classes and visits are organised to these classes on a regular basis. In the Spring term all children in Rockfield ELCC and Sgoil-Araich participate in our "Teddy Project" which introduces them further to the staff they will work with, different areas of the campus and helps to make the transition from nursery to school seamless. Towards the end of a child's pre-school year more formal induction days happen to ensure the children get to know the new environment and the adults with which they will be interacting.





The nursery and P1 pupils also take part in a transition topic along with the nurseries and schools from the surrounding area. This allows the children to take part in learning in nursery which is then followed through into the first term in P1. This enables children to have continuity and familiarisation within their first few weeks in P1.

Liaison is not only essential in helping to make each child comfortable about beginning school it is also important to transfer information about children's previous learning, including their interests, strengths and difficulties.

Information about your child's progress is passed on to the primary school in the form of a transition document detailing each child's progress in Literacy, Numeracy and their Developmental Milestones along with your child's end of year summary report from ELC.



7. Other Information / Fiosrachadh Eile

Pre-School Policies

Within the ELCC there is a folder containing all of our policies. It is available for your information. Below is a selection of the policies available:

Learning and Teaching
Parental participation/Family Learning
Transition
Behaviour Management
Risk Assessment



Child Protection
Emergency Closures
Critical Recovery
Internet Use in Schools
NHS Infection Control
Confidentiality
Complaints Procedure
Whistle Blowing Policy
Toileting Protocol

Suggestions and Complaints:

Argyll and Bute Council is always anxious to maintain and improve any service offered. If you have any suggestions or complaints to make about the service we offer please contact the Head Teacher in the first instance. If you feel your complaint has not been satisfactorily resolved Argyll and Bute have a Complaints Framework.

Useful Contacts:

Jennifer Crocket
Head of Education: Lifelong learning and support
Argyll and Bute Council
Argyll House
DUNOON
PA23 8AJ

Mrs Wendy Brownlie
Head of Education: Learning and Teaching
Argyll and Bute Council
Argyll House
DUNOON
PA23 8AJ

Mrs Linda Burgar
Early Years Development Officer
Early Years Team
Argyll and Bute Council
Oban Education Office
Dalintart Drive
Oban
Argyll
PA34 4EF



Please Note:

Although the information in the handbook is correct at the time of printing there could be changes affecting any of the matters dealt within, either before your child's placement begins or during the course of their placement. The HT/DHT will keep you informed of any important changes to the information

